

A meeting of the Clayton Village Board was held Sept 1, 2020 at the Community Hall due to the Covid 19. Board members attending were Chuck Mowen, Denny Padgett, Salina Wilson, John Cunningham, Jamie Hicks, Kay Daniel, Loretta Carroll, and Sam Miller. Employee Bill Wilson also attended.

The meeting was called to order by Sam followed by the pledge of allegiance.

Loretta had the notice sent to her by Barney from the Adams County Health Dept. with recommendations about the six foot spacing and the masks.

Office hours were discussed – it was decided to leave the office locked and only turn citizens in when necessary until the next meeting.

Renting the Community Hall was discussed during the Covid 19. It should be limited to 50% capacity, or limited to 50 people, whichever is less. Denny stated the capacity rate is 70 Sq Ft per Person. Loretta is to ask about the number of persons that will be attending when anyone inquires about renting the building.

A motion was made by Jamie and 2nd by John and OK'd by all to approve the July minutes.

The water loss report was presented by Loretta at 19.58% loss amounting to 8547 gal per day.

A motion was made by Jamie and 2nd by John and OK'd by all to remove the meter and pit and cap off the line at the former John Pritchard house, as requested by Gary Cantrell. Gary wondered if some of our water loss could be coming from places where the meters have been removed but the lines never capped.

Bill had nothing new to report on the water leak locating. We discussed a couple of options of getting set up for on line bill payments. Bill and Loretta will check this out a little further and see what would be the best option before the next meeting.

Roger Flesner from the Golden II town office called. He wondered if Bill had said anything to me about the possibility of sharing some of the auto bill readers between Golden, Clayton and Bowen, but Bill said he hadn't talked to him, so I don't know what is happening there, but it might be a possibility as we cannot afford it on our own and I guess Golden can't either.

There was nothing on the Zoning as no one was here from the Zoning Committee.

A motion was made by Chuck and 2nd by Jamie and OK'd by all to issue a building permit to Pete Dinklage for a new garage.

Barney had told Sam that we couldn't have our board members on the Board of Appeals for violations. Sam contacted Charles Bach of PSBA Engineering and asked him about filling that position. A motion was made by Jamie and 2nd by Salina and approved by all to proceed on this.

The fence permit application for Kristen Irwin was once again tabled. The committee is to look at it again as she has redone it and see if it is ok for approval.

Violations on properties was discussed. Sam stated the Board needs to find the violations and leave a list for our policeman.

Overtime rules were discussed for Bill. Loretta had been doing it wrong according to the Dept of Labor site. This involved counting Sick days, Vacation Days etc as work days which is what the office had been doing. However the Dept of Labor site shows overtime only after 40 hours actually worked. Bill protested our changing the way we do it, so a motion was made by Jamie and 2nd by John and OK'd by all to keep doing it the way we have been, counting sick days etc as work days. The next thing discussed was an hour being charged by Bill when he received a text message or a phone call. A motion was made by Jamie and 2nd by John and ok'd by all to let it go to message and unless you think it is an emergency, call back when you are at work. If you have to answer, it will be a flat ½ hour paid and if you have to actually go out, you need to punch in and out, but if it is less than 2 hours you are to be paid a flat 2 hours, and that would need to be noted on your time card. Also, our part time helpers – Paula and Kenny need to punch in. In order to do that, they might need keys or Bill would have to turn them in as it might be before 8 in the morning. No decision was made on giving them keys. Loretta stated it is almost time for evaluation again. Bill's last raise was 11 12 19 and Loretta's was 12 3 19.

The tree removal discussed in July has still not been done. Denny got prices from Austin Kestner on some of the work. He is to cut back the pine trees from the bottom up eight feet from over the road and over the sidewalk at Chuck Guttings, for \$600. hauled away. The big Oak tree on S Madison at Fitzgeralds would be \$900. to trim and haul away. Mike Sullivans two trees are both dead so it was agreed to have Kestner cut those while in town. A motion was made by Jamie and 2nd by Denny and OK'd by all to go ahead and do the above three tree projects. Monte Sally's tree and Carrie Yate's tree was put on hold for now.

The Bank Pres. had called about a problem with the walk and blacktop at the bank drive through. It was looked at and decided the bank will have to do something different with their gutter – it is not our problem.

Brandon Riley had inquired about a culvert in front of his house needing replaced. I told him he would have to buy the culvert under our current policy of not replacing them and he walked away, saying he would fill it with gravel like his neighbors did and the water wouldn't drain. No decision was made on this. Our committee will look at it and see what needs to be done.

A new deputy has been hired by Sam. He is an Adams County Sheriff deputy named Robert Tait. He will be filling in until Javier gets able to return from his injuries in the accident. His rate of pay is to be \$16. Per hour. A motion was made by Kay and 2nd by Jamie and ok'd by board to approve this. A police report was presented, but never reviewed or approved.

A motion to approve the bills for payment was made by Denny and 2nd by Kay and OK'd by all.

A motion to accept the treasurers report was made by Denny and 2nd by Kay and OK'd by all.

The prevailing wage ordinance was presented with a motion to approve made by Jamie and 2nd by John and OK'd by all.

Loretta reported that we were not the high bidder on the property on W Lafayette St. We bid \$850. The high bid was \$901.

Our previous insurance carrier had contacted us about bidding on our insurance this year. A motion was made by Jamie and 2nd by John and OK'd by all to accept quotes on our insurance for 2021.

Loretta had inquired about the Penny Power Grant and downloaded forms to apply for that. It was tabled until the next meeting to decide what amount and what item we should apply for.

Loretta reminded them that the election caucus will be coming up in December 7, 2020. Those whose terms expire are Jamie Hicks, Denny Padgett, Kay Daniel, Loretta Carroll, and Sam Miller. Someone will need to run for a four-year term to fill those positions. Salina Wilsons term will expire in 2023, but since she was appointed she would need to run for a 2 year term In this election.

Loretta mentioned the government package that is a grant to help because of the Covid 19 but everyone agreed there was no need to apply, as we didn't think we would be qualified to receive any monies.

A motion to adjourn was made by John and 2nd by Salina.

Submitted by – Loretta Carroll, Clerk