

COMMUNITY HALL RENTAL AGREEMENT

NAME _____

ADDRESS _____

PHONE NUMBER _____

DATE OF USE _____ TIME OF USE _____

ALCOHOL _____ NON-ALCOHOL _____

RENT-\$50.00 _____ DEPOSIT-\$100.00 _____

TERMS AND CONDITIONS

1. Renter will clean, **including sweeping and mopping**, the facility after its use and leave the facility in the same condition as it was prior to use.
2. Renter will turn any heat and air conditioning back to original settings.
3. All garbage will be put in trash bags, tied, and placed in an appropriate area for disposal by the Village.
4. Renter will be responsible for all damage to the facility, its contents, or any Village property resulting from the use of the facility done by the renter, or anyone present at the facility during the use of the facility.
5. The key to the facility may be picked up during regular business hours. The renter will not give the key to any other individual. The key will be returned to the Village office during the next business day following the use of the facility. Failure to return the key will result in loss of deposit.
6. The deposit will be returned to the renter following approval that the facility is left in satisfactory condition and key is returned. If the facility is left damaged or unclean the deposit will be used to cover the costs of repair or cleaning. The renter will be liable for any costs not covered by the deposit.
7. The Village is not responsible for any property damage or for injury to any person during renter's use of the facility and renter shall indemnify and hold the Village harmless from any claim of property damage or personal injury occurring during renter's use of the facility.
8. The Village disclaims any warranty that the facility is fit for use for any particular purpose and renter waives all claims and releases the Village from all liability that may arise during renter's use of the facility.

9. Renter will not allow the facility to be used by any person outside the stated time of the event except for purposes of decorating, set-up, or cleaning the facility.

10. The use of glitter in ANY way is prohibited in this facility. Examples include but are not limited to: glitter as confetti, glitter in ballons, decorations with spray glitter. When the facility is checked for cleanliness, if obvious signs of glitter are seen, you will NOT get your deposit refunded.

I HAVE READ AND AGREE TO THE TERMS OF THIS AGREEMENT

SIGNATURE_____

DATE_____